

IT IS TIME FOR



What will  
you do with  
your  
confidential  
documents?

Come to the Drive-by  
**Spring Shredding Event**

Sponsored by the Greene County Council on Aging

**Saturday, May 3rd**  
**9:00 am til 12 noon**

Xenia Community Center parking lot  
1265 W. Second Street (next door to the Council)

No reservations required. Drive up with your bags and boxes of documents. Volunteers will move them from your car to the Shred-it truck for shredding.

*This event for individuals only:  
no companies or businesses please*

**Safe & Confidential Destruction**

Cancelled checks & bank statements  
Medical bills & statements  
Papers from deceased loved ones  
Limit of three (3) banker's boxes

**Know What To Shred**

**Yes** — Sales receipts; Paychecks; Credit card statements; Old checks and bank statements; Tax returns (but not instruction booklets); Medical bills & statements. Staples and paper clips are OK. Remove documents from binders.

**No** — The following are not allowed:  
Food, glass, cans, etc; Hanging folders, binders; Ink Cartridges; Nuts and bolts; Office tools (hole punch, staple remover, etc); Electronics, electrical items, hard drives or batteries.  
The following should be taken to a recycling center: Newspapers, magazines, circulars; Cardboard tubes and boxes